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Candidate Profile

You will be required to submit this profile to your consultant prior to commencing any interview

Full name

Physical Address

Telephone

h _____ w _____ m _____

Email

Date of birth (for credit checking purposes) / /

I consent to credit checking if required by the client (please circle) Y N

Notice Period required

Reason for you leaving your current employment _____

Ideal role title required _____

Base salary expectation Current \$ Desired \$ Other:

Companies you have applied to directly in the last 6mths. Include Recruitment Agencies _____

Preferred companies / industries _____

Strengths / valuable skill sets _____

Outstanding career / life achievements _____

Limitations or areas you would like to improve on _____

NZ permanent resident status (please circle) Y N

Do you have any criminal convictions (please circle) Y N

If yes, please explain

Referees

Please provide details of 3 previous Managers that you reported Directly to. You will be notified should these be required

Full name

Position

Company

Phone

Email

Full name

Position

Company

Phone

Email

Full name

Position

Company

Phone

Email

Declaration

I confirm that all information in this application is accurate and correct.
 I understand that the information provided to you will be held for the purposes of evaluating my suitability, qualification and experience for the purpose of employment opportunities.
 I authorise you to disclose any relevant information which you hold to prospective employers and other recruitment agencies which are current members of the RSCA (Recruitment Services and Consulting Association). Information may be provided to other recruiters if the information is false or misleading in any way.
 The information you retain may be used for the purposes it was provided until I advise you I no longer wish to seek opportunities.
 I advise that I am not suffering any injury or medical condition which will place any party at risk whilst carrying out the ordinary duties of the type of job I am applying for.
 I permit the company to carry out any relevant credit information checks related to any position I am interested in.
 I authorise you to contact nominated referees for the purpose of employment.
 I agree, understand and authorise this application.
 genxx personnel will undertake reasonable precautions in accordance with the Privacy Act 1993 to protect your personal information from misuse, loss or unauthorised disclosure. You have the right to access this information and request any correction to it by contacting our office during business hours.

Name

Signature

Date

STATUS FOR OFFICE USE ONLY

Reg with other consultants

Interviews in past 3 months

Interview availability

Interview Comments